



**FOR IMMEDIATE RELEASE**

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**SMEESTER APPOINTED SECRETARY OF THE GRAND RAPIDS CIVIC THEATRE'S  
BOARD OF DIRECTORS**

**GRAND RAPIDS, MI. February 15, 2008**— The Grand Rapids Civic Theatre has appointed Chuck Smeester, co-founder of WilliamCharles Search Group, as Secretary of the Board of Directors. In this role, Smeester will ensure that accurate and sufficient documentation exists to meet legal requirements, and to enable authorized persons to determine when, how, and by whom the board's business was conducted. Prior to being elected as Secretary, Smeester served the Grand Rapids Civic Theatre as an active Board Member.

"I am pleased to accept the position of Secretary of the Board of Directors with one of the nation's largest community theatres at such an exciting time in the Civic Theatre's history," said Chuck Smeester, co-founder of WilliamCharles Search Group. "I am looking forward to contributing to the ongoing success of the organization."

The Secretary records minutes of meetings, ensures their accuracy, and availability, proposes policies and practices, submits various reports to the board, maintains membership records, fulfills any other requirements of a Director and Officer, and performs other duties as the need arises and/or as defined in the bylaws.

**ABOUT CHUCK SMEESTER:** Chuck Smeester, co-founder of WilliamCharles Search Group, is a former financial service industry executive with more than 15 years of operations, human

resources, and general leadership experience. Prior to entering the executive search profession, Chuck spent 12 years at a \$20 billion banking and financial services firm in Michigan, where he served as Senior Vice President and Manager of Corporate Operations, and Vice President and Director of Human Resources.

Chuck has more than five years' direct experience recruiting managerial and senior level executives, up to and including the CEO level. Having sat on the executive side of the desk for many years, Chuck combines his extensive industry knowledge and contacts with his natural ability to recruit the best candidate to every assignment.

Chuck received a master's degree in Industrial and Labor Relations from the University of Wisconsin and bachelor's degrees in Business Administration and Psychology from St. Norbert College in Wisconsin.

Chuck is active in his community, and currently serves on the board of Michigan Works!, the Kent/Allegan Workforce Development Board, where he chairs the Adult Education Committee. He is also a past Board Chair of Junior Achievement of the Michigan Great Lakes and currently serves as an Advisory Committee member.

ABOUT WILLIAMCHARLES SEARCH GROUP: WilliamCharles Search Group is a Grand Rapids-based professional search company that provides executive search, retained and contingency placement services primarily within the financial, manufacturing, consumer goods, service and non-profit sectors. The company specializes in placing high-end executives such as CEO, CFO and COO down to middle-level managers and executive support-level professionals through the firm's various specialty business units: *WilliamCharles Executive Search, ExecSupport and Financial Edge.*

For more information about WilliamCharles Search Group, visit [www.william-charles.com](http://www.william-charles.com) or call (616) 464-4355.